Call Forwarding instructions

Forwarding calls from Vodafone UK (landline)

To forward all calls immediately

- Call ✴**21**✴ then your **10-digit Assigned DID**.

To turn OFF call forwarding

- Call **#21#**

To forward calls on busy

- Call ✴**67**✴ then your **10-digit Assigned DID**.

To turn OFF busy call forwarding

- Call **#67#**

To forward calls on no answer (after 15 secs)

- Call ✴**61**✴ then your **10-digit Assigned DID**.

To turn OFF no answer call forwarding

- Call **#61#**

Forwarding calls from British Telecom (landline)

BT

To forward all calls immediately

- Lift your handset and listen for the dial tone
- Enter ✱**21**✱ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward immediate

- Once you have a dial tone, press **#21#**

To forward calls only after 'no answer' at your end (after 15 seconds)

- Lift your handset and listen for the dial tone
- Enter ✱**61**✱ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward no answer

- Once you have a dial tone, press **#61#**

To forward calls on busy (calls only come to ReceptionHQ if you're busy)

- Lift your handset and listen for the dial tone
- Enter ✱**67**✱ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward on busy

- Once you have a dial tone, press **#67#**

Forwarding calls from British Telecom (mobile)

To forward all calls immediately

- Dial ✶✶21✶
- Enter your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward immediate

- Once you have a dial tone, press **##21#**

To forward calls only after 'no answer' at your end (after 15 seconds)

- Dial ✶✶61✶
- Enter your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward no answer

- Once you have a dial tone, press **##61#**

To forward calls on busy (calls only come to ReceptionHQ if you're busy)

- Dial ✶✶67✶
- Enter your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward on busy

- Once you have a dial tone, press **##67#**

Forwarding calls from Virgin Media (landline)

Select the appropriate instructions for your area

- Call **1765** from your landline
- Listen to identify the colour for your area
- If purple, yellow, green, or blue, follow the first set of instructions below
- If red, follow the second set of instructions below

To forward all calls immediately *(purple, yellow, green, or blue area)*

- Lift your handset and listen for the dial tone
- Enter ✳**21**✳ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward immediate

- Once you have a dial tone, press **#21#**

To forward all calls immediately *(red area)*

- Lift your handset and listen for the dial tone
- Enter ✳**70** then your **10-digit number** provided by ReceptionHQ

To turn OFF call forward immediate

- Once you have a dial tone, press **#70**

Forwarding calls from Sky

To forward all calls immediately

- Lift your handset and listen for the dial tone
- Enter ✱**21**✱ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward immediate

- Once you have a dial tone, press **#21#**

To forward calls only after 'no answer' at your end

- Lift your handset and listen for the dial tone
- Enter ✱**61**✱ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward no answer

- Once you have a dial tone, press **#61#**

To forward calls on busy (calls only come to ReceptionHQ if you're busy)

- Lift your handset and listen for the dial tone
- Enter ✱**67**✱ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward on busy

- Once you have a dial tone, press **#67#**

Forwarding calls from TalkTalk

TalkTalk

To forward all calls immediately

- Lift your handset and listen for the dial tone
- Enter **✱21✱** then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward immediate

- Once you have a dial tone, press **#21#**

To forward calls only after 'no answer' at your end

- Lift your handset and listen for the dial tone
- Enter **✱61✱** then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward no answer

- Once you have a dial tone, press **#61#**

To forward calls on busy (calls only come to ReceptionHQ if you're busy)

- Lift your handset and listen for the dial tone
- Enter **✱67✱** then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward on busy

- Once you have a dial tone, press **#67#**

Forwarding calls from PlusNet

To forward all calls immediately

- Lift your handset and listen for the dial tone
- Enter ✱**21**✱ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward immediate

- Once you have a dial tone, press **#21#**

To forward calls only after 'no answer' at your end

- Lift your handset and listen for the dial tone
- Enter ✱**61**✱ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward no answer

- Once you have a dial tone, press **#61#**

To forward calls on busy (calls only come to ReceptionHQ if you're busy)

- Lift your handset and listen for the dial tone
- Enter ✱**67**✱ then your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward on busy

- Once you have a dial tone, press **#67#**

Forwarding calls from EE (mobile)

To forward all calls immediately

- Call the number **150** then select option 1 > option 2 > option 4 > option 1
- Enter your **10-digit Assigned DID** when asked for the forwarding number

To turn OFF call forwarding

- Call the number **150** then select option 1 > option 2 > option 4 > option 2

Forwarding calls from giffgaff (mobile)

giffgaff

To forward all calls immediately

- Dial ✱✱**21**✱
- Enter your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward immediate

- Once you have a dial tone, press **##21#**

To forward calls only after 'no answer' at your end (after 15 seconds)

- Dial ✱✱**61**✱
- Enter your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward no answer

- Once you have a dial tone, press **##61#**

To forward calls on busy (calls only come to ReceptionHQ if you're busy)

- Dial ✱✱**67**✱
- Enter your **10-digit number** provided by ReceptionHQ then **#**

To turn OFF call forward on busy

- Once you have a dial tone, press **##67#**

Forwarding calls from Google Voice

To forward all calls

- You MUST have a **pre-announcement**
- You must NOT have a **VPN** turned on
- Click on the **Settings** icon (cog at top right)
- Turn all **PRE-SET settings** by clicking the Green Switch Buttons to turn grey
- Under the **Account tab** (settings page), click the **+ New Linked Number**
- Enter your **10-digit Assigned DID**
- **STOP: **Contact ReceptionHQ on (866) 883-3499 before proceeding****
- Confirm ReceptionHQ team is ready to **record the Google Voice verification code**
- Click **Verify by Phone** not SMS (notated in blue font)
- Click the **Call button**, then click **Call** again
- Enter the **G-code** in the pop-up window which applies
- Click **Verify**